|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| The purpose of this form is to gather information about external institutions in order to generate an Institutional Profile in the University of Minnesota IRB’s electronic submission system, ETHOS. | | | | | | | | | | |
| **Institution:** | |  | | | | | | | | |
| **Institutional Official:** | |  | | | | | | | | |
| **FWA number:** | |  | | | | | | | | |
| **FWA expiration date:** | |  | | | | | | | | |
| **FWA information:** | |  | | | | | | | | |
| **IRB Registration information:** | |  | | | | | | | | |
| **IORG number:** | |  | | | | | | | | |
| **Tribes, states or non-US locations in which this institution conducts FWA-approved research:** | |  | | | **Age of Majority:** | |  | | | |
|  | | | **Age of Majority:** | |  | | | |
|  | | | **Age of Majority:** | |  | | | |
| **Relevant tribal, state, or non-US laws, regulations, or policies:** | | Attach separately any relevant descriptions of tribal, state, or non-US laws, regulations, or policies that are not identified below, such as circumstances that would affect age of consent and who can serve as a Legally Authorized Representative.  The institution’s SMART IRB Institutional Profile has been provided. | | | | | | | | |
| **Quality Control**  Describe the IRB quality control mechanisms in place to ensure the integrity of the IRB-review process at this site. | | | | | | | | | | |
| **Quality control mechanism:** | | **AAHRPP Accredited** | | | | **Established QA/QI Program** | | | | |
| **OHRP IRB Self-Assessment** | | | | **Other** | | | | |
| **If other, describe:** | | | | | | | | |
| **Status:** | |  | | | **Date of most recent review:** | | | |  | |
| **Agreements and Communication with the University of Minnesota** | | | | | | | | | | |
| **Communication plan (Reliance on External IRB and sIRB p-Sites):**  If not described in the Authorization Agreement, indicate the plan for communicating with this site. | | The SMART IRB Checklist has been completed and provided to UMN IRB. | | | | | | | | |
| **Consent form instructions (sIRB p-Sites only):**  Provide site-specific information that must be included in consent forms used at this site if UMN will serve as the reviewing IRB. | | The [Participating Site Local Context and Institutional Requirements](https://drive.google.com/open?id=1D7DwxDQ4yIteTLi4sQgg07uqQdoTOObw)  (HRP-822) has been completed and provided to UMN IRB (sIRB only). | | | | | | | | |
| **Recruitment material instructions (sIRB p-Sites only):**  Provide site-specific content or procedural information regarding the recruitment process if UMN will serve as the reviewing IRB.. | | The [Participating Site Local Context and Institutional Requirements](https://drive.google.com/open?id=1D7DwxDQ4yIteTLi4sQgg07uqQdoTOObw)  (HRP-822) has been completed and provided to UMN IRB (sIRB only). | | | | | | | | |
| **IRB / Reliance Staff members who will serve as points of contact for this institution:** | | | | | | | | | | |
| **Name:** |  | | **Name:** |  | | | **Name:** |  | | |
| **Role:** |  | | **Role:** |  | | | **Role:** |  | | |
| **Phone:** |  | | **Phone:** |  | | | **Phone:** |  | | |
| **Email:** |  | | **Email:** |  | | | **Email:** |  | | |
| **Eligibility and Reliance** | | | | | | | | | | |
| **This institution is eligible to be a participating site on a multi-site study.** | | | | | | | **Yes** | | | **No** |
| **This institution is eligible to be a single IRB of record on a multi-site study.** | | | | | | | **Yes** | | | **No** |
| **This Institution is part of SMART IRB.** | | | | | | | **Yes** | | | **No** |
| **This institution is AAHRPP accredited.** | | | | | | | **Yes** | | | **No** |